

Meeting Discussion and Action Items

Oct 24, 2023

I. Organizational Items

- A. Call to Order
 - 1. 7:01pm
- B. Roll Call
 - 1. Mekhala, Michael, Vanna, El, Johanna, Lacey, Alicia, Ellen
- C. Approval of the Agenda
 - 1. Michael moved to approve, Vanna seconded. Agenda approved
- D. Approval of the Minutes - [July 25th, 2023](#)
 - 1. Mekhala moved to approve. Michael seconded. Minutes approved.

II. Public Forum

- A. A student of the CRM course came forward. This person wanted SBO to think about Calbright exploring a program for Slack certification. They want Calbright to invest in a program for certification in the Slack program.

III. Unfinished Business

- A. Timesheet Guidelines - Action Item (5 minutes)
 - 1. Lacey moved to approve. El seconded. Timesheet guidelines approved.
- B. Rules and Regulations Subcommittee - Action Item (5 minutes)
 - 1. Michael moved to create the subcommittee. Mekhala seconded. Rules and regulations subcommittee created. Chris asked if anyone wanted to volunteer to be on the subcommittee. Michael expressed interest. Lacey and Vanna are interested but need more time. El as well. Motion to approve those members. Lacey moved, Johanna seconded. Motion passed.
- C. Civic Engagement - Action Item (5 minutes)
 - 1. Michael moved to create the subcommittee. El seconded. Subcommittee was created. Chris asked for volunteers to sit on this committee. Michael and El came forward. Johanna was also interested. Alicia moved. Michael seconded. Motion carried.

IV. New Business

- A. Elections Committee - Action Item (5 minutes)
 - 1. Ellen moved to create the committee. Mekhala seconded. Motion carried. The committee was created. Chris asked for volunteers. Ellen, Lacey, Michael, Alicia. Motion passed.

IV Reports

- A. Advisor Reports
 - 1. Skipped for time
- B. Executive Reports
 - 1. Skipped for time

- C. Member Reports
 - 1. Skipped for time

V. Announcements

- A. CCSBO Gallup-StrengthsFinder training - October 24, 7:30 p.m. - 8:30 p.m.
- B. Halloween Watch Party - October 30, 2023 6 p.m.
- C. SBO Meeting - Tuesday, November 28, 7 p.m.
- D. SBO Meeting - Tuesday, December 19, 7 p.m.

VI. Adjournment

- 1. Adjourned 7:28 pm