



**Calbright College Student Body Organization  
Meeting Agenda**

Tuesday, November 28th, 2023 7:00 p.m.

**Meeting Discussion and Action Items**

**I. Organizational Items**

- A. Call to Order- 7:05 pm
- B. Roll Call-Ellen, Jeremy, Mekhala, El, Johana, Michael, Alicia, Vanna. Guest- Olivia Garcia-Godos Martinez
- C. Approval of the Agenda- El motioned to approve, Michael seconded. Agenda approved
- D. Approval of the Minutes - [October 24th 2023](#) -Ellen moved to approve, Michael seconded. Minutes approved.

**II. Public Forum**

- A. This space is reserved for any member of the public to speak on any items not listed on the agenda or any matters of concern under the CCSBO's jurisdiction. The CCSBO may not take action on these items but could consider adding them to a future agenda for discussion.
  1. No members of the public came forward to speak.

**III. Unfinished Business**

- A. BSA Event Update- Discussion Item (10 minutes)
  1. BSA team members will update SBO on the progress of planning the Bright Stars Awards event
    - a. Chris shared his screen and the working logistics document. Zoom backgrounds have been created, the agenda has been created. The emoji game will take place again at this event due to its popularity last time. Awards recipients will be decided by next week as well as the script. After that, marketing will all that will need to take place.

**IV. New Business**

- A. Student Suggestion: Slack Certification- Discussion Item (10 minutes)
  1. SBO will discuss the introduction of a Slack Certification Program
    - a. Michael spoke about the person who brought this suggestion to the SBO. They are still in the process of talking about this potential program. Some people have also expressed interest in learning

more about Slack. Michael said this would be a very specific, specialized program.

- b. Jeremy mentioned that the communication platform program could work which would include zoom, Microsoft teams, etc but Slack is too small/specific.
- c. Michael will ask the person who brought this idea forward to discuss his reasoning more with the SBO.
- d. Ellen suggested including it to the WF500 course and expressed concern about how much work it would be to put on the portal and create the materials etc.
- e. Vanna suggested adding it to the CRM program. She thinks it's a great idea.
- f. Time ran out. Michael moved to extend by 3 minutes. Vanna seconded.
- g. Michael suggested forming a committee to discuss and plan this further. Jeremy said to put that on the next SBO meeting.

B. SBO Promotion- Discussion Item (5 minutes)

1. SBO will discuss the importance of promoting SBO on Slack
  - a. Jeremy started the conversation by talking about the technically studying takeover session. Great turnout Monday and Wednesday. We still have a good opportunity to post on Slack to get students excited about joining SBO. Think about some thoughtful posts.
  - b. Johanna wants to create a channel so current SBO can share with future SBO what we have been working on, they can ask us questions, etc. Jeremy mentioned that students have said there are already too many channels to keep up with.
  - c. Time ran out. Johanna moved to extend by 2 minutes. Vanna seconded.
  - d. Chris said we are in the process of finalizing Slack and what info will go where, etc. Sometimes students think there is too much noise and too many channels. Maybe the channels need to be renamed to be more specific about what info is posted where. They are looking into it.

C. SBO Expectations of New Members- Discussion Item (10 minutes)

1. SBO will discuss their expectations and wishes for the next term SBO members
  - a. Johanna wants them to make sure the commitment is because they want to do the work and gain experience, not just get the stipend.
  - b. Ellen mentioned that she wishes that students are made well aware of the time and work commitment.
  - c. Michael talked about being sorry he has not put as much work in this term. Next term he will be able to devote more time. He also wants people to consider their free time and other commitments.
  - d. Jeremy shared a wish for outgoing SBO members to have 1 meeting with the members who will be taking over their positions

to walk them through everything. He brought up switching to project-based compensation next term.

- e. Vanna wished everyone the best of luck and wants them to have fun. Make sure you're aware of the time commitment.

## **V. Reports**

### **A. Advisor Reports**

1. Amna wants to encourage those who are returning next term to apply soon. There's a new program launching on December 11th with new students. Also launching a new program called "learning communities" to introduce students to the staff, resources, etc. El and Alicia are part of that team as ambassadors. Lacey will be returning December 4th.
2. Chris wants everyone to think about previous topics we haven't gotten to to add them to the next agenda. He will be reaching out to those who will be on the elections and R&R committees.
3. Donna wants to congratulate everyone on their great work this term. We appreciate you all that you have hung in there and worked hard.

### **B. Executive Reports**

1. Mekhala- no report
2. Jeremy- This term it has been very apparent that everyone is working hard and we have given a good name to SBO. So proud of everyone here.

### **C. Member Reports**

1. Vanna wanted to announce that Jeremy is going to be the December alumni spotlight.
2. Michael said they had a meeting for region 2 and they elected the officers. There was going to be another meeting Thursday at 6pm but it's not in compliance so it might not happen this week. Will update next month at the meeting regarding SCCC.

## **VI. Announcements**

- A. Winter Event - December 12th, 6pm
- B. SBO Meeting - December 19th, 7pm
- C. Bright Stars Awards - December 20, 6pm
- D. New Year's Event/Game Night - December 29th, 6pm

## **VII. Adjournment- 8pm**