



**Calbright College Student Body Organization
Meeting Agenda**

Tuesday, March 26, 2024 2:00 p.m.

Meeting Locations	
Zoom Link : https://calbright.zoom.us/j/84234618603 Password: r0yziBd37h8xp7D3pl4pC4cNkeEHa4.1	
1319 Yale St Santa Monia, CA 90404	5217 West St Oakland, CA 94608
286 S. First St Bishop, CA 93514	1 Civic Center Cir # 1 Brea, CA 92821
1922 Ben Franklin Tulare, CA 93274	2642 W Rosamond Blvd Rosamond, CA 93560
6170 James Alley Citrus Heights, CA, 95610	

SBO Members		
President Glo Ahn	Vice President Brandy Weaver	Commissioner of Alumni Relations El Walders

Commissioner of Academic Affairs (Cyber, IT) Kristy Davis	Commissioner of Academic Affairs (CRM, Medical Coding) Sowmya Jayashankar	Commissioner of Academic Affairs (Data Analysis, Network+) Gerald Shavers
Events Coordinator Alicia Rangel	Commissioner of Student Support Services Deanna Warren	

I. Organizational Items

A. Call to Order: 2:11pm

B. Roll Call

1. Executives / Officers

President Glo Ahn	Present
Vice President Brandy Weaver	Present
Commissioner of Alumni Relations El Walders	Present
Commissioner of Academic Affairs (Cyber, IT) Kristy Davis	Present
Commissioner of Academic Affairs (CRM, Medical Coding) Sowmya Jayashankar	Excused
Commissioner of Academic Affairs (Data Analysis, Network+) Gerald Shavers	Present

Events Coordinator Alicia Rangel	Present
Commissioner of Student Support Services Deanna Warren	Present

2. Advisors: Amna Jara, Chris Perez
3. Guests: none
- C. Approval of the Agenda
 1. Approval moved and seconded (Events Coordinator, Alumni Relations)
 2. Vote to approve:
 - a) In Favor: Commissioner of Alumni Relations, Commissioner of Academic Affairs (Cyber, IT), Commissioner of Academic Affairs (Data Analysis, Network+), Events Coordinator
 - b) Opposition:
 - c) Abstain: President, Vice President, Commissioner of Student Support, Commissioner of Academic Affairs (CRM, Medical Coding)
- D. Question regarding Quorum
 1. Due to several members not being at the approved location, quorum was in question
 2. Because the Chair counts towards quorum, quorum was met and the meeting could proceed.
- E. Approval of the Minutes - [February 21, 2024](#)
 1. Approval moved (Commissioner of Alumni Relations) and seconded
 2. Vote to approve:
 - a) In Favor (4): Commissioner of Alumni Relations, Commissioner of Academic Affairs (Cyber, IT), Commissioner of Academic Affairs (Data Analysis, Network+), Events Coordinator
 - b) Opposition (0): none
 - c) Abstain (3) : President, Vice President, Commissioner of Student Support

II. Public Forum

- A. This space is reserved for any member of the public to speak on any items not listed on the agenda or any matters of concern under the CCSBO's jurisdiction. The CCSBO will not take action on these items during this meeting but could consider adding them to a future agenda for discussion.
 1. No members of public present

III. Unfinished Business

A. Goal Discussion - Discussion Item

1. Brainstorming ideas on how to implement goal
 - a) Culture of connection & community
2. SBO used time to collect brainstormed ideas
 - a) Document as created during meeting listed below as “Goal Discussion - Brainstorming Document”

IV. New Business

A. Budget Committee Representatives - Action Item

1. SBO will discuss selecting students to serve on the Budget Committee
2. Advisor speaks to students participating in Calbright Budget Committee
 - a) Led by Chief Finance Officer at Calbright College
 - b) Looking for 2 students to help them develop budget for next year
 - c) 2-3 meetings over the next few months
3. Student Nominations: Vice President, Commissioner of Alumni Relations, and Events Coordinator
4. Votes
 - a) SBO Vice President (3)
 - (1) Commissioner of Alumni Relations, Commissioner of Academic Affairs (Data Analysis, Network+), Events Coordinator
 - b) Commissioner of Alumni Relations (2)
 - (1) Commissioner of Academic Affairs (Cyber, IT), Events Coordinator
 - c) Events Coordinator (3)
 - (1) Commissioner of Alumni Relations, Commissioner of Academic Affairs (Cyber, IT), Commissioner of Academic Affairs (Data Analysis, Network+)
5. Vice President and Events Coordinator have been nominated to the Budgets Committee

V. Reports

A. Committee Reports

1. Bright Star Awards Committee
 - a) Report by committee chair - Events Coordinator
 - (1) Committee is working on creating regular meetings

(2) Members assigned to working on designs, marketing workflow, and production

2. Rules and Regulations Committee

a) Report by committee chair - Vice President

(1) Committee set standing weekly meetings

(2) First priority is to transition time tracking to a project based system, with the goal to present a final draft at the next monthly meeting

(3) Second priority is projected to be review of bylaws and update of content to reflect student government's name change from Student Body Government to Associated Students of Calbright College

B. Advisor Reports

1. Advisor (Amna Jara)

a) Expressed desire from Calbright product team to meet with students, offer to connect student officers with the product team

2. Advisor (Chris Perez)

a) Advisor is continuing to loop SBO into Calbright teams

b) Advisor is advertising leadership program to student body as a whole, requests support in improving awareness where possible

C. Officer Reports

1. Commissioner of Alumni Relations

a) Hosting Alumni spotlight, students hearing alumni experience and process

b) Asks that if other officers know alumni that may be interested in participating to communicate that

D. Executive Reports

1. Vice President

a) Primary current project is as delegate for SSSCC general assembly, taking place from April 5-7

b) Will be providing student body with survey to share stories and opinions on resolutions

VI. Announcements

A. No announcements made

VII. Adjournment

A. Approval moved and seconded (Events Coordinator, Commissioner of Academic Affairs (Cyber, IT))

B. Vote to approve:

1. In Favor(4): Commissioner of Alumni Relations, Commissioner of Academic Affairs (Cyber, IT), Commissioner of Academic Affairs (Data Analysis, Network+), Events Coordinator
 2. Opposition: none
 3. Abstain(3): President, Vice President, Commissioner of Student Support
- C. Adjourned at 2:58pm

Goal Discussion - Brainstorming Document

Events/Activities for SBO to host for student body:

- I want to start weekly dance classes, workout sessions, and mindfulness practices!!!
- A new portal will be happening, career connect option for students to connect to career services, and a new LMS coming out; would be great to have **SBO host info sessions** - maybe show students how to access it how to use it, help them troubleshoot.
- Working to start back up game nights
 - Alicia can host any Friday at 7pm
 - Game Night is coming back! Friday, April 26 at 7pm - Thanks to Alicia

Create more visibility as a student government (communicating meetings to Slack, etc.)

Possible weekly SBO "Tips and Tricks" tutorial video (inspired by: I need a tutorial on how to import my calendars together) (to increase SBO profile and support students)

Potentially SBO include their position titles in Zoom & Slack (come up with a formal format) (Tutorial video idea: How to change your nick in Slack)

Create an SBO branded Zoom background (and wear our SBO shirts when possible)

Creating Connections (Between SBO and student body)

Explore each Commissioner of Academic Affairs connecting with the faculty of their respective programs to learn how to better support those students

Supporting general student-led projects:

Program specific study sessions (working on one for Data Analysis, interest in other programs?)

Creating Connections between student body members in general:

Connecting via LinkedIn/ Repping Calbright awareness campaign

We have a closed group on LinkedIn for our alumni. So let me know if I need to add anyone to that group. EI is already in there

since she is an alumnus.
Calbright Merch

General Slack Engagement

Members of SBO are collaborating with Student Engagement Team to build engagement and usage of Slack

Share Jeremy's engagement levels on Slack (4k+ messages)

More accountability for slack engagement