



Calbright College Academic Senate Monthly Meeting Agenda

Meeting Locations: [Zoom Link](#);

Senators: Andrea Brewster, Cindy Carney, Kellie Corbisol, Mike Dudas, Felicia Harris Foster, Antoinette Magee, Cornelius Mason II, Alex Mata, Ashley Odell, Tim Perez, Ben Ringgenberg, Jessica Schaid, Michael Stewart, Diana Temal, Lauren VanTalia

Guests: Brandy Weaver, Kara Kuvakas, Shannon McCarty

February 13, 2025, 3-4 pm PST

1. Call to Order: 3:02
2. Approval of Agenda- Approved. Perez, Harris Foster
3. Meeting minutes from January- Approved. Perez, Sullivan Across
4. Special Presentation- Kara Kuvakas, Professional Development
 - 4.1. Faculty Professional Development will pursue three Pathways
 - 4.1.1. CBE
 - 4.1.2. Adjunct Academy
 - 4.1.3. Onboarding
 - 4.2. Stewart asks: How can faculty reach out to Kara with questions?
 - 4.2.1. Email, Slack. Kara is open to answering any questions from faculty
5. Public Comments- Senator asks for clarity on step 5 mentioned in the [Resources](#) Document.
 - 5.1. What are we supposed to be keeping a log of?
 - 5.1.1. Stewart says to log the assignments the student is missing.
 - 5.2. Stewart will make a Google Doc and share it with the faculty via the AS Slack Channel.
6. Discussion Items (this includes first calls and first reads)
 - 6.1. Accreditation Preparedness- Matthew Madieros came to present to L&I about DEAC and our preparation for their visit in December, as well as our documentation for EOA and EOR submissions.
 - 6.1.1. DEAC visit in December- Honesty in that visit is important. Students, faculty, staff, and administrators will all be questioned about more or less the same things.
 - 6.1.2. We all need to be on the same page as we prepare our documents and describe our processes.



- 6.1.3. Please try to make time to meet with Matthew. Continue to reach out with questions.
- 6.2. Skillways and other grading, assessment, and instructional tools- How do we formalize documenting the democratic process of adopting policies, tools, or any other matters under the 10+1. Hoping to create a culture of open discussions with our fellow constituency groups (students/administration) in future tool adoptions.
 - 6.2.1. Do we have a vetting process? How do we utilize our SMEs to help in adoption?
 - 6.2.2. Some Progress after instructor meetings/feedback.
 - 6.2.2.1. [Resources](#)
- 6.3. Union Negotiation Updates- Cindy and Ben- Bargaining was cancelled. No updates on these items.
 - 6.3.1. Faculty Workload- There is a call for the union to ask for caps, and to ensure that there is at least one full time faculty per program and adequate. Union shares that this was brought forward to Dr. McCarty and Kara Kuvakas in the last meeting.
 - 6.3.1.1.1. Dr. McCarty shares that she has requested that faculty positions be posted for the relevant courses.
 - 6.3.1.1.1.1. Those posts should be live by next week. Positions must be posted for at least two weeks before filled, legally.
 - 6.3.1.2. Data Analysis has over 1,300 students without a full time faculty member. Project Management has a similar issue. These postings should help alleviate some of these concerns.
 - 6.3.2. Salary- Meeting postponed to next month. Updates to come.
 - 6.3.3. Benefits- Meeting postponed to next month. Updates to come.
 - 6.3.4. Evaluations- Meeting postponed to next month. Updates to come.
 - 6.3.5. SMEs in Course Builds- Meeting postponed to next month. Updates to come.
- 7. Constitution and By-Laws Rewrite
 - 7.1. Executive Team meeting over next two months to rewrite by-laws.
 - 7.1.1. Hope to have a draft to the Senate soon. This is taking longer than expected. As we work with our state partners and mentors, we are finding some gaps we need more time to address, for example our partnership with Kara on Professional Development
 - 7.1.1.1. Denise, Andrea, Errin, Brandy offer to help draft by-laws. Thank you for your collaboration and feedback!



8. Action Items (this includes second reads)- None
9. Reports
 - 9.1. Executive Committee Reports
 - 9.1.1. President's Report- No meeting with the College President this month. Stewart meeting with Administration bi-monthly.
 - 9.1.1.1. Please send items you wish to highlight in these meetings to Stewart. This is our opportunity to share anything from the Senate.
 - 9.1.2. Vice President's Report- Please feel free to ask Biddlecome and/or Stewart to bring questions/concerns forward on your behalf to our VP or President, or any other member of the campus on your behalf.
 - 9.1.2.1. Stewart/Biddlecome regularly share/bring forth comments on behalf of the faculty body in this regard. You can reach out on Slack or via email to share your thoughts, feedback, or concerns.
 - 9.2. Senator Report Out
 - 9.2.1. Contract Member-at-Large (Felicia Harris Foster)- No report
 - 9.2.2. Part-Time Member-at-Large (Mike Dudas)- No report
 - 9.2.3. Curriculum Chair (Jessica Schaid)- Curriculum Committee Kick Off. February 14th. Invite sent to the inbox of committee members.
 - 9.2.3.1. Asynchronous eLumen Committee meeting
 - 9.2.3.2. CORs being brought forward for review
 - 9.2.3.3. Meeting is open to curriculum committee members.
 - 9.2.4. Committee Reports
 - 9.2.4.1. Teaching Excellence Academy (Lauren VanTalia)- Distinguished Faculty Lecture Series. Peer nomination in the coming months. Blog posts can be sent to Kara, Cindy, Lauren, or Alex.
10. Announcements- None
11. Adjournment: 3:48

The next meeting will be on *March 20*, 3:00 pm on Zoom. Please submit agenda items to Michael Stewart and Alex Mata.