



Calbright College Student Body Organization

Meeting Minutes

May 20, 2024

10:30am-12pm

SBO Members		
President Brandy Weaver	Vice President Deanna Warren	Commissioner of Alumni Relations El Walders
Commissioner of Academic Affairs (Cyber, IT) Kristy Davis	Commissioner of Academic Affairs (Data Analysis, Network+) Gerald Shavers	Events Coordinator Alicia Rangel

I. Organizational Items

- A. Call to Order : 10:32am
- B. Roll Call
 - 1. Board Members
 - a) Brandy Weaver, Deanna Warren, El Walders, Kristy Davis, Gerald Shavers, Events Coordinator (Arrived at 10:35am)
 - 2. Advisors
 - a) Amna Jara, Chris Perez
 - 3. Guests
 - a) Mike Palmieri
- C. Approval of the Agenda
 - 1. Motion to approve by President
 - a) Approved with no objections
- D. Approval of the Minutes - [May 6, 2024](#)
 - 1. Approved with no objections

II. Public Forum

- A. No Public Comment

III. Old Business

- A. None

IV. New Business

- A. Project Based Time Sheets - Discussion Item
 - 1. President presents new time sheet option for Board Members
- B. Student Engagement Workgroup - Discussion Item
 - 1. Advisor Chris Perez presents an overview of the Student Engagement workgroup that he chairs

- a) Vice-president, Commissioner of Alumni Relations, and Events Coordinator are involved
 - 2. Work is being done regarding ease of use of the Slack Campus and onboarding of new students into that space
- C. Goals and Objectives Setting - Action Item
 - 1. President proposes discussion of big picture objectives for term two
 - a)

Onboarding: Training new SBO members on Time-tracking
 Operationalize onboarding/ training in general (meetings, Brown Act, posting Agendas, what each position involves, time tracking, committee participation, etc.)

Encourage students to attend SBO meetings as members of the public
 Idea for student attendance– encourage students with a monthly ASCC flyer posted on Slack, along with the meeting Agenda

- 2. President moves to approve these objectives to be presented to the Board of Trustees
 - a) Vote is approved unanimously.
 - (1) Votes to approve from President, Vice-President, Commissioner of Alumni Affairs, Commissioner of Academic Affairs (Cyber/IT), Commissioner of Academic Affairs (Data Analysis/ Network+), and Events Coordinator.
 - (2) No objections, no votes abstained.
- D. Student Event Planning - Discussion Item
 - 1. Upcoming Events
 - a) Coffee social hour will be launched soon.
 - b) Game nights will continue following successful events.
 - c) SBO event proposed to help bridge gap between government and student body
 - d) Book Club/Gaming Club may have events.
 - e) A video intro to the SBO was proposed.

V. Reports

- A. Committee Reports
 - 1. Rules and Regulations Committee
 - a) Thanks to the Board from voting to approve initial stipend revisions at our previous meeting. Depending on the Board of Trustees vote upcoming, SBO should become ASCC (Associated Students of Calbright College) soon. Changes to the Constitution will need to be ratified later in the year.
 - 2. Bright Star Awards Committee
 - a) Kristy is working on the Intermission Show. Alicia and El are getting votes and organizing, and Alicia is working on getting the template for the presentation.
- Advisor Reports
- B. Officer Reports
 - 1. Amna Jara
 - a) The Board of Trustees will be voting on the Student Body Organization to become the Associated Students of Calbright College (ASCC) at their meeting tomorrow. President Weaver will be representing your team and providing a report at tomorrow's meeting.
 - b) As you may have heard, the portal is launching next week and we are excited for the new and improved enhancements based on student feedback. We would love for the SBO to host an event to showcase the new and improved portal so please let us know who is interested in leading this session and when you are available. Would love a couple of SBO officers to come together and go over any questions students may have. Additionally, the campus is launching an all student experience survey on June 10 so stay tuned because we will need the SBO officers to help increase student participation in the survey. Lastly, you may have seen that student government applications are open for next term, please encourage other Calbright students to join your leadership team. Thank you for all your great work representing the students of Calbright College.
 - 2. Chris Perez

a) Thanks the Board for their hard work

C. Executive Reports

1. President thanks all for helping with drafting the address to the Board of Trustees and shares a portion. She also shares information regarding the Term 2 cabinet appointment process intentions.
2. Vice President thanks the board and personally invites everyone to apply and return as available.

VI. Announcements

A. Next Monthly Meeting: June 17th 10:30am-12pm

B. Bright Star Awards: June 26th 6pm

VII. Adjournment at 11:50am