



**Associated Students of Calbright College (ASCC)  
Meeting Minutes**

Wednesday, April 16, 2025 | 2:00pm

Meeting Link: Zoom

ASCC Officers	
<b>President</b> Deb Hemingway	<b>Chief Executive Assistant</b> Lauren Reynolds
<b>Commissioner of Academic Affairs</b> Megan Bell	<b>Commissioner of Student Support Services</b> Luana Furtado
<b>Commissioner of External Affairs</b> Alvaro Sandoval	<b>Events Coordinator</b> Sierra Norris

**I. Organizational Items**

A. Call to Order [2:08 pm]

1. The meeting was called to order at 2:08 PM by the ASCC President.

B. Roll Call [2:08 pm]

1. President: Present
2. Chief Executive Assistant: Present
3. Commissioner of Academic Affairs: Present
4. Commissioner of Student Support Services: Present
5. Commissioner of External Affairs: *Absent*
6. Events Coordinator: Present

C. Approval of the Agenda [2:10pm]

1. Motion to approve the agenda by the **Commissioner of Student Support Services**. Seconded by the **Commissioner of Academic Affairs**. **The motion passed unanimously.**

D. Approval of the Minutes (3.19.25 - ASCC Meeting Minutes) [2:13pm]

1. Motion to approve the minutes by the **Commissioner of Student Support Services**. Seconded by the **Commissioner of Academic Affairs**. **The motion passed unanimously.**

**II. Public Forum [2:14pm]**

- A. This space is reserved for any member of the public to speak on any items not listed on the agenda or any matters of concern under the ASCC's jurisdiction. ASCC will not take action on these items during this meeting but could consider adding them to a future agenda for discussion.

1. No public comments were made.

**III. Unfinished Business [2:15pm]**

- A. None.

**IV. New Business**

- A. ASCC Appointments - Action Item (10 minutes) [2:15pm]

1. ASCC reviewed and approved the appointments of two new ASCC Ambassadors: Tavita Toukia and Tanya Mishra. Tanya Mishra was present and completed the Oath of Office during the meeting. Tavita Toukia will be sworn in at a later time.
2. Motion to approve Tavita Toukia and Tanya Mishra as ASCC Ambassadors by the **Commissioner of Student Support Services**. Seconded by the **Commissioner of Academic Affairs**. **The motion passed unanimously.**

- B. Committee Appointments - Action Item (10 Minutes) [2:20pm]

1. ASCC appointed the following officers to the Budget, Planning, Rules & Regulations, and Slack Committee:
  - a) **Budget Committee:** President, Commissioner of Academic Affairs, Alternate: Event Coordinator
  - b) **Planning Committee:** Event Coordinator, Commissioner of Student Support Services
  - c) **Rules and Regulations Committee:** Chief Executive Assistant
  - d) **Slack Committee:** Commissioner of Student Support Services, Events Coordinator

2. Motion to approve by the **Commissioner of Student Support Services**. Seconded by the **Commissioner of Academic Affairs**. **Motion passed unanimously**

- C. SSSCC General Assembly - Discussion Item (10 minutes)[2:31pm]

1. From April 4 to 6, representatives from Calbright College participated in the SSSCC General Assembly, a statewide event that brings together student government leaders from California community colleges. Deb Hemingway served as the voting delegate and reviewed 90 student-led resolutions that addressed campus-wide concerns and proposed future legislative priorities. The event provided a valuable opportunity to witness the democratic process in action, connect with other student leaders, and share the innovative work Calbright is doing, including programs like TimelyCare and communication through Slack. Chris and Amna offered strong guidance throughout the event, helping ensure a successful and impactful experience. The assembly highlighted the power of student voices in shaping policies and advocating for meaningful change across the state.

D. SSSCC Region VI Alternate Delegate Appointment - Action Item (5 minutes) [2:37pm]

1. ASCC appointed the SSSCC Region VI Alternate Delegate. ASCC appointed **Alvaro Sandoval, Commissioner of External Affairs** as the Region VI Alternate Delegate to represent Calbright College at SSSCC Region VI meetings.
2. Motion to approve by the **Commissioner of Academic Affairs**. Seconded by the **Commissioner of Student Support Services**. **Motion passed unanimously**

E. ASCC Constitution & Bylaws Review - Discussion Item (15 minutes)[2:41pm]

1. The ASCC is currently reviewing and updating its governing documents, which include the constitution and bylaws, to better reflect the current structure and operations of Calbright College's student government. These documents were originally drafted in 2022 and implemented in 2023, but since then, Calbright has evolved significantly. Updates aim to modernize language, include new procedures such as the use of Slack, and align position descriptions with current responsibilities. One major change includes officially retiring the term SBO (Student Body Organization) from all titles and replacing it with ASCC to maintain consistency. The leadership team is working on revisions, and members will soon receive access to review the

documents, provide input, and ask questions before a finalized draft is shared with the student body for feedback and a vote. These changes are intended to be in effect by Term 2 and will help ensure clarity, transparency, and alignment across student government roles moving forward.

**V. Reports [2:47pm]**

A. Officer Reports

1. No officer reports were presented.

B. Executive Reports

1. No executive reports were presented.

C. Advisor Reports [2:48pm]

1. Chris welcomed the new Ambassador and shared that:
  - a) Updated ASCC Handbook is available.
  - b) Chief Executive Assistant will begin managing weekly communications.
  - c) Committee meetings and timelines will be emphasized in the coming weeks.

**VI. Announcements [2:49pm]**

A. ASCC May Meeting: Wednesday, May 21, 2:00pm

1. (Note: "April" was corrected to "May" in the announcement.)

B. Bright Stars Awards: Wednesday, June 25, 6-7:30pm

**VII. Adjournment [2:51pm]**

- A. The meeting was adjourned at 2:51 PM by the ASCC President.