



## Calbright College Academic Senate Monthly Meeting Agenda

**Meeting Locations:** [Zoom Link](#);

**Senators:** Alex Mata, Arjen Booy, Andrea Brewster, Ashley Odell, Ben Ringgenberg, Cindy Carney, Cornelius Mason II, Denise Temal, Elizabeth Biddlecome, Felicia Harris Foster, Jessica Schaid, Kellie Corbiserol, Lauren VanTalia, Michael Stewart, Tim Perez

**Guests:**

**May 15, 2025, 3-4 pm PST**

1. Call to Order: 3:03
2. Approval of Agenda- Carney/Riggenberg
3. Meeting minutes from April- Perez/Carney
4. Public Comments- None
5. Discussion Items (this includes first calls and first reads)
  - 5.1. Guest- Kara Kuvakas. Discussion about Professional Development.
    - 5.1.1. Kara wears multiple hats and is currently running the Teaching Excellence Academy (TEA). There is a Tiger Team of deans and faculty to help bridge the gap between TEA and faculty. There are no current standards for faculty professional development (how much is required, what kind of PD, etc.). Kara would like to serve as a resource to help create policies led by faculty.
      - 5.1.1.1. Questions/Comments from Senators- Will adjuncts be paid by TEA when they complete PD?
        - 5.1.1.1.1. Kara notes that onboarding training is paid, but program-specific training would fall under another person.
        - 5.1.1.1.2. Adjunct payment for completing DEAC work?
        - 5.1.1.1.3. VRC Tracking- Kara and Matthew would like to work with faculty to align PD with DEAC requirements.
        - 5.1.1.1.4. Should faculty be tracking their PD? Kara shares that though VRC tracking is
  - 5.2. AI Policy for the catalog
    - 5.2.1. Collective Narrative- The Senate was approached to submit an AI policy catalog for our policy.
    - 5.2.2. The faculty requests that we remove #4.



- 5.2.3. The Senate requests more time to vote on this item. Faculty will share feedback on this document.
- 5.3. Prerequisite Challenge- Non-Domain Expert
  - 5.3.1. Discipline Faculty should be the only ones assessing student work/submissions.
    - 5.3.1.1. Contract/Adjunct or others who are discipline/domain experts.
- 5.4. Follow-Up Regarding Permanent Chair Position
  - 5.4.1. Teaching requirement was asked in the interview
  - 5.4.2. The Senate would like to codify this requirement in the job description
    - 5.4.2.1. VP Biddlecome reviews the process of addressing this concern over the last 2 months: faculty raising concerns, VP Biddlecome sending a survey for specific concerns (which was anonymous), Dr. McCarty's presentation to the body, and Dr. McCarty's follow-up email.
    - 5.4.2.2. President Stewart will share the faculty perspective in his next meeting with CEO/President Menon.
    - 5.4.2.3. The union confirms that they did not approve of the position description
    - 5.4.2.4. President Stewart will also ask CEO/President Menon about the .edu domain rollout.
- 5.5. Running Item: Evaluations
- 5.6. For union or contract-related issues, please bring them to the union meeting by placing the item on the Union Agenda when the call-out occurs (please use only personal emails to access) or contact member(s) of the CFA E-board directly.
  - 5.6.1. Union Negotiation Updates- We will maintain the Union meeting time and link for brainstorming (every other Thursday at 4 pm). Look for an email from Carney.
- 5.7. Constitution and By-Laws Rewrite
- 6. Action Items (this includes second reads)
  - 6.1. Vote: Library Policies for constituency groups review.
    - 6.1.1. [Bill of Rights](#)
    - 6.1.2. [Privacy](#)
    - 6.1.3. [First Amendment Rights/Academic Freedom](#)
    - 6.1.4. [Calbright College Library Collection Development Policy](#)
- 7. Reports-
  - 7.1. Executive Committee Reports
    - 7.1.1. President's Report- None
  - 7.2. Vice President's Report- None



7.3. Senator Report Out

7.3.1. Contract Member-at-Large (Felicia Harris Foster)- None

7.3.2. Part-Time Member-at-Large (Mike Dudas)- None

7.3.3. Curriculum Chair (Jessica Schaid)- None

7.3.4. Committee Reports-

7.3.4.1. Administrative Policies Committee, Ashley Odell- The Committee will be reviewing APs in the coming weeks. Please reach out with questions.

7.3.4.2. Union, Ashley Odell- Adjuncts- please check your email and ensure you are receiving updates from Union (it is not going into spam). Please reach out to Ashley with any questions.

8. Announcements- None

9. Adjournment- 4:04

The next meeting will be on June 26, 3:00 pm on Zoom. Please submit agenda items to Michael Stewart and Alex Mata.