



Calbright College Academic Senate

Monthly Meeting Agenda

Meeting Locations: [Zoom Link](#)

Senators: Alex Mata, Andrea Brewster, Arjen Booy, Ashley Odell, Ben Ringgenberg, Brandy Weaver, Cindy Carney, Denise Temal, Elizabeth Biddlecome, Jessica Schaid, Kellie Corbiserol, Lauren VanTalia, Michael Stewart, Mike Dudas, Mila Johnson, Tim Perez, Trelisa Glazatov,

Guests: None

College Mission: Calbright College is committed to increasing economic mobility and closing equity gaps for working adults who lack easy access to traditional forms of higher education.

The College offers online, flexible, affordable, skills-based programs that provide tangible economic value for both working adults and hiring managers. -*Calbright College Mission*

August 21, 2025, 3-4 pm PST

1. Call to Order: 3:01
2. Approval of Agenda- Dudas/Carney
3. Meeting minutes from July- Dudas/Brewster
4. Public Comments- None
5. Action Items (this includes second reads)- None
6. Discussion Items (this includes first calls and first reads)
 - 6.1. Program caps- The intent is to cap them at roughly where they are now.
 - 6.1.1. Reasons for caps shared by leadership: We were told this was due to the cost of CompTIA subscriptions.
 - 6.1.1.1. Faculty have requested moving away from program caps and for faculty to create their own, independent content. This has been addressed in leadership meetings.
 - 6.1.1.2. Med Coding is also being capped. The faculty in Allied Health would also like to avoid caps.
 - 6.1.1.3. Many faculty voiced concerns that caps will limit our ability to be successful as we move to a fee-based/credit model.
 - 6.1.1.3.1. There was a request to write a letter to the President to voice our concerns regarding the caps. Faculty would like



- to create more content in-house or supplement with OER to reduce costs and open up space for more students.
 - 6.1.2. Updates from leadership regarding cap and prerequisite concerns
 - 6.2. Skillways Update- President Stewart
 - 6.2.1. IT Support course is officially off the Skillways platform.
 - 6.3. [Mid-term and End-of-Term Surveys](#)- Andrea Brewster
 - 6.3.1. We have cleaned up and improved our surveys. We are now ready to deploy them.
 - 6.3.2. These surveys have nothing to do with faculty evaluations.
 - 6.3.3. Looking for a vote to approve the survey. Motion to vote on this survey Dudas/Carney. Motion to approve the survey for deployment. Stewart/Perez. Motion passes by majority approval.
 - 6.4. Running Item: Evaluations
 - 6.4.1. Portfolio Preparation and Peer Reviews for Tenured Faculty
 - 6.4.1.1. Email coming out with assistance. Some faculty have offered to share their portfolios with new tenure track peers
 - 6.4.2. Portfolio Workshop Volunteers/Participants
 - 6.4.3. Question from the faculty regarding a handful of faculty who will be going through their second year evaluation, but are being asked to repeat their first year, even with a satisfactory evaluation and a check recommendation for the faculty to move to the next year.
 - 6.4.4. Union continues to work in negotiations to ensure that faculty get credit for their first evaluation. The Senate moves this to a union issue.
 - 6.5. Textbooks for Students
 - 6.5.1. Email from Dr. McCarty regarding textbook requests.
 - 6.5.1.1. Printed books will only be shipped to students with documented disability.
 - 6.6. For union or contract-related issues, please bring them to the union meeting by placing the item on the Union Agenda when the call-out occurs (please use only personal emails to access) or contact member(s) of the CFA E-board directly.
 - 6.7. Constitution and By-Laws Rewrite
 - 6.7.1. Rewrites will need to resume
- 7. Reports-
 - 7.1. Executive Committee Reports
 - 7.1.1. President's Report- None
 - 7.2. Vice President's Report- None
 - 7.2.1. Nominations for Member-at-Large
 - 7.3. Senator Report Out



- 7.3.1. Contract Member-at-Large (TBD)- None
- 7.3.2. Part-Time Member-at-Large (Mike Dudas)-
- 7.3.3. Curriculum Chair (Jessica Schaid)-
 - 7.3.3.1. The new CORs for CRM are approved.
 - 7.3.3.2. eLumen purchased CourseDOG, and all eLumen content will be migrated to CourseDOG in September.
 - 7.3.3.3. We are in the initial steps of exploring Direct Assessment/For Credit courses. IT Support will be the first program. Instructional and Curriculum and Assessment Faculty are in the beginning phases. More to come soon.
- 7.3.4. Professional Development Chair (Andrea Brewster)- First meeting last week, we are in the fact-finding stage
- 7.3.5. Other Committee Reports-
- 8. Announcements- None
- 9. Adjournment- 4:05

The next meeting will be on September 18, 3:00 pm on Zoom. Please submit agenda items to Michael Stewart and Alex Mata.