



**Associated Students of Calbright College (ASCC)
Meeting Minutes**

Wednesday, March 18, 2026 | 5:00pm

Meeting Link: Zoom

ASCC Officers		
President Cole Kindred	Vice President Imani Nakyanzi	Chief Executive Assistant Sierra Hoppe
Commissioner of External Affairs Kenneth Wei	Commissioner of Academic Affairs Iswarya Narayanan	Commissioner of Academic Affairs Sarah Davis
Commissioner of Academic Affairs Ashaley Williams	Commissioner of Alumni Relations AnnaLisa LaFayette	Commissioner of Student Support Services Blue Henderson
Events Coordinator Jeanette Jimenez		

I. Organizational Items

A. Call to Order [5:05pm]

B. Roll Call [5:06pm]

1. President, Cole Kindred - Present
2. Vice President, Imani Nakyanzi - Present
3. Chief Executive Assistant, Sierra Hoppe - Present
4. Commissioner of External Affairs, Kenneth Wei - Present
5. Commissioner of Academic Affairs, Sarah Davis - Present
6. Commissioner of Academic Affairs, Iswarya Narayanan - Present
7. Commissioner of Academic Affairs, Ashaley Williams - Absent
8. Commissioner of Alumni Relations, AnnaLisa LaFayette - Present

- 9. Commissioner of Student Support Services, Blue Henderson - Present
- 10. Events Coordinator, Jeanette Jimenez - Absent [Joined 5:23pm]
- 11. Advisor, Chris Perez - Present
- 12. Advisor, Amna Jara - Present
- C. Approval of the Agenda [5:07pm]
 - 1. Moved to approve amended agenda with following edit: Changed 'Autism Awareness Month' to 'Autism Acceptance Month'.
- D. Approval of the Minutes (2.18.25 - ASCC Meeting Minutes) [5:11pm]
 - 1. Moved to table February minutes until the next ASCC Monthly Meeting on April 15th, 2026.

II. Public Forum [5:17pm]

- A. This space is reserved for any member of the public to speak on any items not listed on the agenda or any matters of concern under the ASCC's jurisdiction. ASCC will not take action on these items during this meeting but could consider adding them to a future agenda for discussion.
 - 1. None.

III. Unfinished Business [5:18pm]

- A. None.

IV. New Business [5:19pm]

- A. Swear in Ambassadors - Action Item (10 minutes)
 - 1. ASCC will swear in the new ASCC Ambassadors
 - a) Amna guided the following Ambassadors as they swore in:
 - (1) Deborah Hemmingway
 - (2) Jeremy Cox
 - (3) Luana Furtado
- B. Quality Assurance Testing - Action/Discussion Item (15 minutes)
 - 1. ASCC student leaders will participate in quality assurance testing of the Asynchronous Orientation pilot.
 - a) Leeah Dollar-Olmos and Andrea Brewster gave ASCC student leadership feedback survey on their Calbright experience
- C. Budget Committee Representatives - Action Item (5 minutes)
 - 1. ASCC will vote on two ASCC student leaders and an alternative to serve on.
 - a) ASCC voted on Kenneth Wei and Sierra Hoppe to serve as Budget Committee Representatives.
 - b) ASCC voted on Blue Henderson as the alternative Budget Committee Representative.

D. Timesheets - Information (5 minutes)

1. ASCC will announce timesheet due dates
 - a) Cole Kindred announced bi-weekly timesheet submission requirement (End of second week of month and end of last week of month) and suggested use of Slackbot to set reminders to submit timesheets.
 - b) Chris Perez encouraged ASCC to submit timesheets on time instead of waiting until the last minute and to direct questions to the Executive team.

E. Handbook Addition Proposition/SOPs - Discussion (10 minutes)

1. ASCC will announce processes and additions being added to the handbook.
2. ASCC will discuss SOP assignments for ASCC student leaders.
 - a) Cole Kindred explained why he assigned each officer to create an SOP for their role and gave a due date of 30 days.
 - b) Blue Henderson confirmed with Cole Kindred that ASCC can complete their SOP assignment on Canvas.

V. Reports [5:42pm]

A. Officer Reports

1. Kenneth Wei: Stated he is releasing a feedback survey with chosen resolutions for students to vote on. He will be voting on these resolutions at the General Assembly on their behalf. He expressed interest in sharing experience at the General Assembly on social media with students.
2. AnnaLisa LaFayette: Stated Lancellia Hunter and herself have been meeting weekly to discuss newsletter distribution, increasing student and alumni engagement, utilizing LinkedIn, incentivizing alumni engagement, LinkedIn Learning after hours sessions, ACT Program, and Alumni Spotlight event. Discussed Budget Task Force and Communications workgroup.

B. Executive Reports

1. Cole Kindred: Discussed Contingency Report - April is Autism Awareness month and will be focusing on inclusion, supporting neurodivergent students, and ensuring neurodivergent students have resources and support. Discussed Advocacy Task Force (formally called Budget Task Force). Reminded ASCC to use AI

tools, such as Slackbot, responsibly. Partnering with Career Services to support students seeking employment.

C. Advisor Reports

1. Chris congratulated returning Ambassadors and thanked ASCC for their efforts with workgroups, collaboration, flexibility, understanding, and student engagement.

VI. Announcements [6:00pm]

A. Associated Students of Calbright College (ASCC) Monthly Meeting - Wednesday, April 15th, 2026

B. Autism Acceptance Month in April

1. Cole Kindred encourages ASCC to be kind and compassionate to students.
2. Blue Henderson stated Calbright College has a neurodiversity club (Club Include).
3. Imani Nakyanzi hopes that we focus on autism primarily for Autism Acceptance month.

VII. Adjournment [6:04pm]

VIII.